

IPEDS 2023-24 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
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User ID: P1239611

Academic Libraries 2023-24

Institution: University of Southern California (123961)

User ID: P1239611

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2023. Fiscal Year 2023 is defined as the most recent 12-month period that ends before October 1, 2023, that corresponds to the institution's fiscal year.

Changes to reporting for 2023-24:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2023. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2023:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2023.

<u>Library Collections</u>	Physical		Digital/Electronic		Total	
		Prior Year Amount		Prior Year Amount		
Books	2,935,397	3,032,090	2,432,200	2,278,940		
Databases			1,877	1,775		
Media	126,077	124,230	2,184,106	2,437,107		
Serials	77,611	73,489	373,432	299,710		
Total	3,139,085	3,229,809	4,991,615	5,017,532	8,130,700	
<input checked="" type="checkbox"/> Library Circulation	47,488	41,172	<input checked="" type="checkbox"/>	7,816,683	13,443,567	7,864,171

Does your institution have Interlibrary Loan Services ?

- No
- Yes

<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	11,077	10,221
Total interlibrary loans and documents received	12,423	12,255

Does your institution have Library Staff?

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	67.00	63.00
Other Professional Staff	<input checked="" type="checkbox"/> 30.00	48.00
All Other Paid Staff (Except Student Assistants)	92.00	96.00
Student Assistants	<input checked="" type="checkbox"/> 28.00	91.00
Total	217.00	298.00

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2023.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).		22
i Expenses		Amount
Total <u>salaries and wages</u> for the library staff		18,488,600
Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	
Total Fringe benefits		5,895,747
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials		944,630
<u>Ongoing commitments to subscriptions</u>		19,953,758
All other materials/services costs		242,977
Total materials/services expenses		21,141,365
Operations and maintenance expenses		
<u>Preservation services</u>		0
All other operations and maintenance expenses		6,416,756
Total operations and maintenance expenses		6,416,756
Total Expenses		51,942,468
Total Expenses (minus Fringe Benefits)		46,046,721

You may use the space below to provide context for the data you've reported above.

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	2,935,397	2,432,200
<u>Databases</u>		1,877
<u>Media</u>	126,077	2,184,106
<u>Serials</u>	77,611	373,432
Total	3,139,085	4,991,615
Library Circulation	47,488	7,816,683

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 11077 Total interlibrary loans and documents received : 12423 Librarians : 67.00
Library Staff	Other Professional Staff : 30.00 All Other Paid Staff (Except Student Assistants) : 92.00 Student Assistants : 28.00

Expenses	Amount
Branch and independent libraries	22
Salaries and wages	18,488,600
Fringe benefits	5,895,747
Total materials/services expenses	21,141,365
Total operations and maintenance expenses	6,416,756
Total Expenses	51,942,468

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (7,816,683) is outside the expected range of between 9,410,497 and 17,476,637 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	In FY22 we were still migrating data and had to hand count many of the process. Now that the systems are fully functional, the data has seen a decrease			
Screen Entry	The Other Professional Staff(30.00) is outside the expected range compared to Other Professional Staff reported in the prior year(48.00). Please correct your data or explain. (Error #15813)	Explanation	Yes	
Reason	Due to a reduction in resource employees.			
Screen Entry	The Student Assistants(28.00) is outside the expected range compared to Student Assistants reported in the prior year(91.00). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	This figure is a reflection of FTE student workers only.			
Screen: Expenses				
Screen Entry	The calculated value (6,416,756) is outside the expected range of between 3,014,870 and 6,261,652 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Cost of maintenance and return to full scale operations since the pandemic is what accounts for the difference.			
Screen Entry	The value of this field is outside the expected range. Please confirm that the data reported are correct. (Error #15020)	Confirmation	Yes	