

IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
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User ID: P1239611

Academic Libraries 2022-23

Institution: University of Southern California (123961)

User ID: P1239611

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

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Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- ☐ Less than \$100,000 ☒ Greater than or equal to \$100,000

Is the library collection entirely electronic?

- ☒ No ☐ Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

<u>Library Collections</u>	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	3,032,090	3,461,030	2,278,940	1,879,359	
<u>Databases</u>			1,775	1,832	
<u>Media</u>	<input checked="" type="checkbox"/> 124,230	328,467	<input checked="" type="checkbox"/> 2,437,107	1,204,018	
<u>Serials</u>	<input checked="" type="checkbox"/> 73,489	124,172	299,710	266,228	
Total	3,229,809	3,913,669	<input checked="" type="checkbox"/> 5,017,532	3,351,437	8,247,341

Library Circulation	<input checked="" type="checkbox"/>	41,172	11,934	<input checked="" type="checkbox"/>	13,443,567	6,894,096	13,484,739
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Does your institution have Interlibrary Loan Services ?

- ☐ No
- ☒ Yes

<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	10,221	10,821
Total interlibrary loans and documents received	12,255	10,236

Does your institution have Library Staff?

- ☐ No
- ☒ Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	63.00	64.00
Other Professional Staff	48.00	40.00
All Other Paid Staff (Except Student Assistants)	96.00	93.00
Student Assistants	<input checked="" type="checkbox"/> 91.00	63.00
Total	298.00	260.00

You may use the box below to provide additional context for the data you have reported above.

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Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

		Prior Year Amount
i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	<input checked="" type="checkbox"/>	<div>22</div> <div>22</div>

i Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	<div>16,870,622</div>	16,249,276

Are staff <u>fringe benefits</u> paid out of the library budget?		
<input type="radio"/>	No	
<input checked="" type="radio"/>	Yes	
Total Fringe benefits		<div>5,469,261</div> <div>5,283,688</div>

Materials/services expenses

One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	<div>816,518</div>	
<u>Ongoing commitments to subscriptions</u>	<div>21,394,319</div>	
All other materials/services costs	<div>157,647</div>	
Total materials/services expenses	22,368,484	21,593,965

Operations and maintenance expenses

<u>Preservation services</u>	<div>0</div>	
All other operations and maintenance expenses	<div>4,638,261</div>	
Total operations and maintenance expenses	4,638,261	6,178,888

Total Expenses	49,346,628	49,305,817
Total Expenses (minus Fringe Benefits)	43,877,367	44,022,129

You may use the space below to provide context for the data you've reported above.

Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution’s Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution’s CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	3,032,090	2,278,940
Databases		1,775
Media	124,230	2,437,107
Serials	73,489	299,710
Total Collection	3,229,809	5,017,532
Total Circulation	41,172	13,443,567

Expenses	Amount
Salaries and wages	\$16,870,622
Fringe benefits	\$5,469,261
Materials/services expenses	\$22,368,484
Operations and maintenance expenses	\$4,638,261
Total expenses	\$49,346,628

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Screen Entry	The number entered (13,443,567) is outside the expected range of between 4,825,868 and 8,962,324 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Figure contains results from TR_B1, IR_M1 and TR_J1 reports found within Counter5 as well as Item Detail Views from the USC Digital Library.			
Screen Entry	The number entered (124,230) is outside the expected range of between 229,927 and 427,007 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Number reflects distinct titles determined entirely by system reporting. Process in prior years involved semi-manual determination of resources that aligned with the definitions. To be conservative and avoid overcounting, we are including only the automated total of distinct titles as we continue to rationalize the two counting methods.			
Screen Entry	The number entered (41,172) is outside the expected range of between 8,354 and 15,514 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	This increase reflects the return to on-campus operations and the continuation of in-person services.			
Screen Entry	The number entered (73,489) is outside the expected range of between 86,921 and 161,423 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Number reflects distinct titles determined entirely by system reporting. Process in prior years involved semi-manual determination of resources that aligned with the definitions. To be conservative and avoid overcounting, we are including only the automated total of distinct titles as we continue to rationalize the two counting methods.			
Screen Entry	The number entered (2,437,107) is outside the expected range of between 842,813 and 1,565,223 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	The change reflects a migration to a new backend system for the USC Digital Library that treats more files as distinct items with metadata and the continued growth of the USC Digital Library with the addition of a large collection.			
Screen Entry	The calculated value (5,017,532) is outside the expected range of between 2,346,006 and 4,356,868 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The change reflects a migration to a new backend system for the USC Digital Library that treats more files as distinct items with metadata and the continued growth of the USC Digital Library with the addition of a large collection.			
Screen Entry	The Student Assistants(91.00) is outside the expected range compared to Student Assistants reported in the prior year(63.00). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	As Pandemic related restrictions were lessened, student worker hires increased.			
Screen: Expenses				
Screen Entry	The value of this field is outside the expected range. Please confirm that the data reported are correct. (Error #15020)	Confirmation	Yes	